*Green shaded rows represent apartment complexes, where fire drills are not performed, due to individual apartments being alarmed separately.

**Blue shaded areas represent dorms that were not built at the time of the drills.

To obtain a copy of the Daily Fire Log, contact the Office of Risk Management and Compliance at (615)460-6023 or riskmanagement@belmont.edu.

For information on residence halls on campus, go to Residence Hall Building Information. http://www.belmont.edu/reslife/residential_communities

Per federal law, Belmont University is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the non-emergency numbers to call to report fires that have already been extinguished in on-campus student housing. These are fires for which you are unsure whether Belmont Campus Security may already be aware. If you find evidence of such a fire or if you hear about such a fire, please contact one of the following:

Belmont University Campus Security (615) 460-6617

Belmont University Residence Life (615) 460-5802

When calling, please provide as much information as possible about the location, date, time and cause of the fire.

In order to ensure maximum health and safety standards in residential areas, several categories of electrical appliances have been established. Those categories are as follows:

- Prohibited Appliances (which may NOT be used or stored in residence halls) including but not limited to coffee makers, toasters, toaster ovens, convection ovens, electric skillets, waffle or crepe pans, crock pots, hot plates, hamburger makers, space heaters, electric blankets.
- Kitchen-only Appliances (which may be stored in rooms, but ONLY USED in kitchen facilities): oil popcorn poppers and George Foreman grills.

Belmont University is committed to equipping you with tools to aid in your safety in the event of an on-campus emergency. Below is a list of common emergency procedures; however, a detailed list of emergencies and procedures is available on My Belmont (in Campus Security & Safety), titled Campus Emergency Plan. Please familiarize yourself with all emergency procedures.

Should an earthquake occur, you should get under a piece of sturdy furniture or in a doorway. Stay away from windows and glass. Remain in building, if building is stable, unless notified by university official to vacate building to the designated area. Persons outside when an earthquake occurs should move to an open area away from electrical wires, tall structures, etc.

If you are trapped in a building during a fire:

- 1. If you cannot get out of the building, go to the refuge area in the stairwell.
- 2. If there is a fire in the hallway, stay in your room, close the doors, dial Campus Security at (615)460-6911 and stand close to the window to signal for help.
- 3. Put something in the window to alert emergency responders to your location.
- 4. If smoke is entering the room through the cracks in the door, stuff wet clothes in the cracks.
- 5. Stay close to the floor to avoid smoke inhalation but continue to shout and peek out through the window to alert emergency responders.